

*Break-thru
employment working
with Web tools and
solutions*

MARKETING ASSISTANT

Microsoft, Minneapolis MN

July 1998 – November 1998

Employed on contract through Kelly Temporary Services, this position contributed to the online marketing and promotion of Microsoft's MSN Entertainment Portal by supporting department goals and initiatives.

- Liaison between advertisers and marketing department
- Executed enter-to-win online contests
- Assisted design/production departments

SKILLS & ACTIVITIES

Software skills:

Salesforce, Jira, and OpenAir

Microsoft Office suite

Adobe Photoshop

Drupal 8.0

Trainer:

Experience in classroom environment

Experience using Webex, Goto Meeting

Member and volunteer with Boy Scouts of America, 1992 to present

EDUCATION

Coursework completed toward
Bachelor of Science, Computer Science
University of Wisconsin – Rock Center

REFERENCES

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